



MULUNGUSHI UNIVERSITY
REGISTRAR'S OFFICE
MEMORANDUM

TO : All First Year, Fulltime Students

FROM : Registrar

DATE : 21st August, 2020

SUBJECT : **OPENING OF THE UNIVERSITY: FIRST YEAR STUDENTS**

This memo serves to inform you that in view of Government directive that only graduating students will be allowed face to face learning in both public and private Universities, we would like to advise you as following:

1. The University will open on 31st August, 2020 as already communicated to you except that you are NOT expected to travel to Mulungushi University and be on campus for physical and face to face learning. Instead, you will be expected to register on-line and commence with on-line classes. In order to make the registration process easy and problem-free, first year students can get their password for the student information system by visiting: <https://edurole.mu.ac.zm/password/new>. Once logged in you can click the **REGISTER NOW** button.
2. A demonstration video on how to use our e-learning platform is available on <https://www.mu.ac.zm/index.php/students/lms/introduction-to-moodle>
3. Please make full use of the eLearning facility, lecturers will be posting your course content here. It is meant for you, our esteemed students.
4. A class timetable will be shared with all students and published on the university website.
5. Your online classes will commence on Thursday, 3rd September, 2020. As such, ensure that once you pay a minimum of 50% of the fees and make sure you follow the step 1 for registration. You are, however, encouraged to pay more than 50% of your fees.
6. The Vice Chancellor will officially welcome you to the prestigious Mulungushi University in the second week of September, 2020 through a live video address. We shall send you a link 24 hours in advance so that you are able to participate.

Please, note that in order to facilitate your active participation in these online classes, Management of Mulungushi University has successfully negotiated with MTN Zambia and have agreed to provide you with 100 megabytes free-of-charge on a daily basis for as long as you possess an MTN sim card to access Moodle and the student information system. Equally, ZAMTEL has also graciously agreed to provide you with unlimited access to Moodle and student information system all for free on your ZAMTEL line. We encourage you to take advantage of these services.

The University looks forward to welcoming all of you to our online platform and we encourage you all to stay home, sanitize, exercise social distancing and mask-up as we endeavor to help you undertake this good path you have decided upon to join the Mulungushi University RARE family.

In case you have questions or challenges, please contact Mrs. Kakusa on 0977 134107, Ms. Nyirenda on 0977512687 or Mr. Mulenga on 0971 507759. Alternatively, you can email wbanda@mu.ac.zm



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